

MINUTES - October 28th, 2019 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance their natural learning power.

Members Present: April Flanders, Paul Fox, Laura Fonseca, Charlene Grasinger, Rose Mary Webb

Virtually present: n/a

Non-Voting Members Present: Austin Pack, Vicki Krueger, Natalie Oransky

Members Not Present: Zack Green

CALL TO ORDER

- Meeting called to order by Rose Mary at 5:39pm
- Quorum established with 5 voting members present at the call to order

MISSION STATEMENT

- Reading of the Mission statement by April Flanders

ACTION: April Flanders moves to approve the agenda for this meeting (Charlene Grasinger seconded) - MOTION CARRIED 5-0

ACTION: Paul Fox moves to approve the minutes from last meeting (April Flanders seconded) - MOTION CARRIED 5-0

Conflicts of Interest

- none brought forward

Governance Process, Board Leadership, Ends, and Executive Limitation Review

- Read aloud by Charlene G and Laura F

ACTION: Paul Fox moves to reaffirm commitment to Governance Process, Board Leadership, Ends, and Exec. Limitation Review Policies Ends-1 through Ends-5 (Charlene G. seconded) - MOTION CARRIED 5-0

Committee Reports

Strategic Fundraising, Recruiting, Community Building:

- Boone My Hometown advertisement and interview coming up soon

Finance Report - April's report about fact finding with several local banks for mortgage extension (for school land and house/office)

- Banks researched:
 - First National
 - Lifestore
 - Bank of America
 - Wells Fargo
- Recommendation: Lifestore due to responsiveness, non-profit designation, and 1% return on account
 - We could transfer legacy account right away and move other money later
 - Continue to research options

ACTION: April Flanders moves to investigate further, give Lifestore financial info explore moving legacy fund only, get estimates for rates (Charlene G. seconded) - MOTION CARRIED 5-0

Message from a parent asking to make sure important info on PTO website is distributed through group emails

Director's Report

Enrollment report: at 158; 159 for budget purposes

- 1 possible new Kindergartner Nov. 4
- 2 fewer 2nd graders, 1 possible new 2nd grader Nov 4
- 2 fewer 3rd graders
- 2 new 6th graders
- 1 possible new 7th grader Jan 8

Tasks completed

- Garden Grant
- Field Trip Grant (2)
- Herpetology Grant
- Credit card obtained

- eRate meeting
- Head Start MOU - memorandum of understanding, concerning transitions from Head Start programs to Kindergartens
- SaySomething training (an app for reporting bullying and threats)
- 2 staff members to Evergreen for EL PD
- Boone My Hometown interview and ad mentioned above

For BOD Approval

Request for re-enrollment - 8th grader attending Mountain School for student athletes in early 2020. (normally we do not enroll students at this time)

- **ACTION: Paul Fox moves to grant an exception to re-enroll this student later in spring semester if needed, (Charlene G. seconded) - MOTION CARRIED 5-0**

Request to apply for Dreyfus Foundation Grant - for up to \$20k for operating expenses (part of counselor salary & program materials for social-emotional learning intervention groups)

- **ACTION: Charlene G. moves to approve Natalie applying for Dreyfus grant, (Laura F. seconded) - MOTION CARRIED 5-0**

Edtech Microgrant (for devices - 4 or 6 chromebooks for middle school EC students)

- **ACTION: April F. moves to approve Natalie applying for Edtech Microgrant, (Charlene G. seconded) - MOTION CARRIED 5-0**

In Progress -

1. Willscot - Natalie has been paying contracted amount rather than higher billed amount with no objections raised.
2. Title 1 Monitoring Visit in Feb (40% of students qualify for free/reduced lunch) - involves a lot of work (have family nights with rosters of attendees, family information distributed, etc.)
3. Recent Parent Complains/Issues
 - a. More transparency with lockdown/shelter in place
 - b. Inappropriate comments by 7th grade boys to girls
 - c. Parent concern over unkind acts by others in 3rd grade
 - d. Field trip forms (Natalie has been more strict about having signed field trip forms to allow students to attend)

Finance update (budget spreadsheet review)

- Requested reading camp money (extra \$6,000)
- Corrections and income from surrounding counties
- Overall: deficit improving slowly each month

15 year Campaign

- Current fundraising “ask letter” is geared toward families, will also write one for people who are not necessarily families

Marketing

- Exercises from Natalie
 - Discussing benefits we have enjoyed from our methods rather than details about the methods themselves
 - Thoughts about inviting influential community members to have a personal experience with school
 - Ideas for improving tours of school; making it easy to get in touch, sign up online, get google calendar invitation
 - Registration for having a float in the Boone Christmas Parade (Charlene G.)

Staff Reports

Ms. Vicki - Google training today (technology CEUs), teacher and staff appreciation with supportive group of parents, Peace Feast event

Coach Pack - 4 students have signed up for fitness club

Upcoming events - Peace Feast soon - Sunday Nov. 3rd

Next regular board meeting - Mon. Nov. 25th

ADJOURN

- Paul moved to adjourn the meeting; seconded Charlene – PASSED by consent
 - November 25th, 2019 TRCS Board of Directors meeting adjourned at 7:27pm
 - Moved to Executive Session

BOARD MEETING BULLET POINTS for newsletter

- Ms. Natalie has applied for several grants for our garden, field trips, and even herpetology (the study of amphibians)! More are in the works.
- Our 15 year Fundraising Campaign will soon be underway!

Send to: Kelly Snider - art teacher - kellysnider@tworiverscommunityschool.net