

MINUTES – November 23, 2015 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Harrison Sterne, Lindsay Masland, David Rizor, Shari Williamson, Bryan Martin, Lynnwood Brown, Karen Trefz, Lindsay Carroll, Natalie Oransky

CALL TO ORDER

- Meeting called to order by Shari at 5:40 p.m.
- Quorum established with 5 voting members present at call to order

MISSION STATEMENT

- Mission statement read by Lynnwood

APPROVAL OF NOVEMBER 23, 2015 BOD MEETING AGENDA

ACTION: Lynnwood moved to approve tonight's meeting agenda (*attached to these minutes as Exhibit A*); Lindsay seconded – PASSED by consent

APPROVAL OF OCTOBER 26, 2015 BOD MEETING MINUTES

ACTION: Karen moved to approve October 26, 2015 minutes; seconded by Lynnwood – PASSED by consent

CONFLICTS OF INTEREST

- None

PUBLIC COMMENTS

- None

ENDS POLICIES

- BDL-5
 - Read by Jason

ACTION: Lynnwood moved to re-commit to the above BDL policies; seconded by Karen – PASSED by consent

COMMITTEE REPORTS

- Development Committee (Ryan Robinson)
 - Presented Development Director Board Report
 - Proposing that we contract with a website design company, Lazerus Design, via Square Space, at a cost of \$1,495
 - Website designer will create new site with help of Ryan and our technology people
 - A goal will be to make it more useful for fundraising, engaging parents, and mobile access
 - Jonathon Carpenter's company – Ryan and Lynnwood recommend using him – 3 other designers were investigated, this appeared to be the best fit and the best proposal
 - Ryan reports to David, but the Board needs certain information conveyed to it on a regular basis

ACTION: Lynnwood moved to approve the contract with Lazerous Design; seconded by Bryan – PASSED by consent

- There is a full time grant writer helping @ Two Rivers with after school program, so Ryan will pick her brain
- Each BOD member needs to sell 4 tickets to Two Rivers Live, to people outside the TRCS community
- Ongoing discussion about format/content of Development Director report to the Board (*attached to these minutes as Exhibit C*)
 - Harrison put together a spreadsheet format for reporting development/fundraising progress and goals on a periodic basis (*attached to these minutes as Exhibit D*)
 - The idea is that the format can evolve, but that it serves as more of a “scorecard” than the existing Development Director report, and more easily allows the Board to get the information it needs

- Academic Standards Committee
 - Committee is trying to nail down its role
 - Still processing what to do concerning a Spanish teacher, but plan to keep community/parents informed and included in the decision making process

- Director’s Report (*attached to these minutes as Exhibit E*)
 - David went to asbestos training, per State requirements, to learn about the protective measures he could be taking if it weren’t for the complete lack of asbestos on our campus
 - Employees signed up for flex benefits
 - A parent graded our upper parking lot
 - We received a copy of the school report card – met growth for the year (did not the previous year)

- Finance Committee
 - Budget Transfers – Request for Authorization (*attached to these minutes as Exhibit F*)
 - Includes one-time distribution of State bonus

ACTION: Bryan moved to approve the Budget Transfers in Exhibit E; Lindsay seconded – PASSED by consent

- Jason moved to adjourn the meeting; Lynnwood seconded – PASSED by consent

- November 23, 2015 TRCS Board of Directors meeting adjourned at 7:04 p.m.