

**MINUTES - November 25th, 2019 - TRCS Board of Directors Meeting  
Regular Monthly Meeting**

**Mission Statement:** We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance their natural learning power.

**Members Present:** April Flanders, Paul Fox, Laura Fonseca, Charlene Grasinger, Rose Mary Webb

Virtually present: n/a

**Non-Voting Members Present:** Austin Pack, Vicki Krueger, Natalie Oranski (Director), Missy Thomas

**Members Not Present:** Zack Green (leave of absence)

**ACTION SINCE OCT 28 MEETING: electronic vote - Rose Mary Webb moves to approve Dawn Shumate's application to join the board - Charlene seconds - MOTION CARRIED 5-0**

**CALL TO ORDER**

- Meeting called to order by Rose Mary at 5:37pm
- Quorum established with 5 voting members present at the call to order

**MISSION STATEMENT**

- Reading of the Mission statement by Paul Fox

**ACTION: April Flanders moves to approve the agenda for this meeting (Charlene Grasinger seconded) - MOTION CARRIED 5-0**

**ACTION: Paul Fox moves to approve the minutes from last meeting (April Flanders seconded) - MOTION CARRIED 5-0**

**Conflicts of Interest**

- none brought forward

**Governance Process, Board Leadership, Ends, and Executive Limitation Review**

- BDL-5 Policy Title: Monitoring Principal(s) Performance - Read aloud by April Flanders and Laura Fonseca

**ACTION: Laura Fonseca moves to reaffirm commitment to Governance Process, Board Leadership, Ends, and Exec. Limitation Review Policies BDL-5 Monitoring Principal(s) Performance (April Flanders seconded) - MOTION CARRIED 5-0**

**Committee Reports**

Strategic Fundraising, Recruiting, Community Building:

- April Flanders presented her and Natalie's concept for a float in the Dec 14 2019 Boone Christmas Parade
  - Needs several supplies, people to help build, & candy donations

Enrollment Ideas

- \*ACTION ITEM - Rose Mary & Natalie would like to set a meeting during the last week of semester; Rose Mary will send out a Doodle poll for a 3-hour meeting about enrollment and marketing

Academic Standards

- \* ACTION ITEM - Natalie will email out this year's parent surveys after Thanksgiving
- April suggested sending out multiple emails to remind parents to complete survey

Executive Reports

- Treasurer report
  - Overview of finances
  - No further actions on mortgage extension for now
- Director's report
  - Lost 2 students; currently at 156 students
    - 8th grader joining in January
    - 2 kindergarteners possible in January
    - Have had some tours for next year
  - Tasks completed
    - Dreyfus Grant
    - MTSS Grant
    - Health Care Enrollment
    - NCREN Walkthrough (internet connectivity)
    - 15 year fundraising campaign
      - Mailed out ask letters
    - 3 staff members to conferences (EC & School Counseling)
    - Healthcare Enrollment - all staff is enrolled

- For BoD Awareness/Approval
  - 4th grade teacher resignation - tomorrow is her last day
  - 4th grade hire - Kaitlin Cagle
- In progress
  - Wilscot
  - Afterschool unpaid fees
  - Parent concerns/issues
    - 4th grade
    - Report cards
    - Pictures
    - Snow day
- Finances - mostly covered by April previously
  - Reduced amount spent on office supplies
  - Increased fundraising

## **Staff Reports**

Ms. Vicki - kinders collected almost 500lbs of canned food items & turkeys for Hospitality House Thanksgiving. Two Rivers alumni won Playmakers event

Coach Pack - Planning a 15k race. Staff meeting focused on developing consistent behavior expectations for all students

Peace Feast - successful, next year Missy will focus on starting planning in April, more space, improved kid management

**Upcoming events - Peace Feast soon - Sunday Nov. 3rd**  
**Next regular board meeting - Mon. Nov. 25th**

## ADJOURN

- Paul moved to adjourn the meeting; seconded Charlene – PASSED by consent
  - November 25th, 2019 TRCS Board of Directors meeting adjourned at 6:42pm
  - Moved to Executive Session

**ACTION: Rose Mary Webb moves to approve Natalie writing a letter of interest for applying for NC ACCESS grant - April seconds - MOTION CARRIED 5-0**

**BOARD MEETING BULLET POINTS for newsletter**

- Ms. Natalie continues to work hard applying for grants, managing contracts, and helping teachers attend conferences and other professional development.
- The 15 year fundraising campaign is underway! The Board worked on plans for community building, such as participating in the Boone Christmas parade.

Send to: Kelly Snider - art teacher - [kellysnider@tworiverscommunityschool.net](mailto:kellysnider@tworiverscommunityschool.net)