**MINUTES – February 20, 2017 - TRCS Board of Directors Meeting**

**Mission Statement:** We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

**Members Present:** Karen Trefz, Laura Mallard, Jason White, Alex Serrano, Jonathan Carpetner, Bryan Martin, David Rizor, Natalie Oransky, Rachel Wood

CALL TO ORDER

* Meeting called to order by Lindsay at 5:44 p.m.
* Quorum established with 6 voting members present at call to order

MISSION STATEMENT

* Mission statement read by Karen

APPROVAL OF FEBRUARY 20, 2017 BOD MEETING AGENDA

**ACTION: Alex moved to approve today’s meeting agenda (*attached to these minutes as Exhibit A)*; Laura seconded – MOTION CARRIED: 6-0**

APPROVAL OF JANUARY 23, 2017 BOD MEETING MINUTES

**ACTION: Jonathan moved to approve January 23, 2017 meeting minutes; Alex seconded – MOTION CARRIED: 6-0**

CONFLICTS OF INTEREST

* None

GOVERNANCE PROCESS POLICIES

* GP-6
	+ Read by Karen

**ACTION: Bryan moved to re-commit to the above**

**GP policies; seconded by Laura – MOTION CARRIED: 6-0**

PUBLIC COMMENTS

* Natalie and Rachel gave an update
	+ Lindsay Carroll is at a weeklong writing professional development
	+ Trimester benchmark testing is going on
	+ Natalie’s class doing Road to the Revolution expedition next week, and is going to Sound to Sea March 5th
	+ Middle school is doing Hospitality House dinner Friday night

EXECUTIVE REPORTS

* Chairs
* Secretary
* Treasurer
	+ Budget Transfers – Request for Authorization attached as *Exhibit B*
		- We are getting less in local revenue from Wilkes County because we have fewer kids from there
		- Overall revenue is up from beginning of the year projections
		- Mod Space rental is going to be about $2,000 more per year
			* We need to decide if we are going to renew a lease with them and lock in this new price
			* They stopped fixing things because we didn’t enter into a lease at this price when our lease expire last year
			* Purchasing is not a feasible because the price they are offering is well in excess of appraised value
			* We have tried negotiating on lease price and purchase price, to no avail
			* Looking elsewhere for mod units is not feasible because the cost associate with removing units, tearing out decking, and re-installing decking is prohibitive
	+ We are $130K in the hole on this year’s budget, as opposed to the $150K we thought last week
		- Will bring our reserves down to $230K

**ACTION: Bryan moved to give David authority to enter into a lease extension on Mod Space units for 2 years with $2,000 increase annually; Jason seconded – MOTION CARRIED: 5-1**

**ACTION: Karen moved to approve the Budget Transfers in *Exhibit B*; Jason seconded – MOTION CARRIED: 6-0**

DIRECTOR’S REPORT

* Director’s Report attached to these minutes as *Exhibit C*
* We have lost a couple of 4th grade kids, social/emotional reasons cited for at least one
	+ These parents, we believe, were not very connected to the other parents/families in the community
	+ One had been here since Kindergarten, the other came over starting in 2nd after having issues at another school and is now going back to that school
* We do not having any “no’s” as to who is coming back other than two rising 6th graders and two rising 4th graders

COMMITTEE REPORTS

* Development Committee
	+ Two Rivers Live getting geared up
		- A few more ticket sales this year than last
	+ Started running ads on local radio for enrollment
* Buildings and Grounds Committee
	+ First open house is March 21st, so we could do a clean-up day before then
* Kevin Warner resigned from the Board

ACTION PLAN FOR ENROLLMENT AND RETENTION

* Karen could do a sign-up genius to have 1 or 2 board members at open houses, community nights (restaurant)
* Where do kids/families congregate
	+ Blue Ridge Pediatrics
	+ Children’s Playhouse
	+ Buildfest
	+ Banff Film Festival
	+ Cyclovia
	+ STEAM
* Good to be at these events, but it cannot just be Ryan and the Board
	+ We need staff and parents at these things
* Pick a deadline past which the supplies fee becomes non-refundable
* Teachers could send out letters during the summer to incoming students
* Maybe a party in the park in the summer, or two
* Laura moved to go into Executive Session; Jason seconded – PASSED by consent
* Jessica moved to invited David into Executive Session; Jason seconded – PASSED by consent

ADJOURN

* Bryan moved to adjourn the meeting; Jason seconded – PASSED by consent
	+ February 20, 2017 TRCS Board of Directors meeting adjourned at 7:36 p.m.