

**MINUTES - February 24th 2020 - TRCS Board of Directors Meeting
Regular Monthly Meeting**

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance their natural learning power.

Members Present: April Flanders, Paul Fox, Laura Fonseca, Charlene Grasinger, Rose Mary Webb, Dawn Schumate

Virtually present: n/a

Non-Voting Members Present: Austin Pack, Vicki Krueger, Natalie Oranski (Director)

Members Not Present: Zack Green (leave of absence)

ACTION taken through email since last BOD Meeting: on Feb. 9th 2020, Board members voted to make an exception to policy and approve a request by a former TRCS 8th grade student to transfer back to TRCS after the deadline. MOTION CARRIED 5-0.

- Discussion notes - this late decision to transfer back to TRCS does not carry implications for the lottery and there are plenty of open spaces in the 8th grade

CALL TO ORDER

- Meeting called to order by Rose Mary at 5:38pm
- Quorum established with 6 voting members present at the call to order

MISSION STATEMENT

- Reading of the Mission statement by Charlene Grasinger

ACTION: April Flanders moves to approve the agenda for this meeting (Paul Fox seconded) - MOTION CARRIED 6-0

ACTION: April Flanders moves to approve the minutes from last meeting (Paul Fox seconded) - MOTION CARRIED 6-0

Conflicts of Interest

- none brought forward

Governance Process, Board Leadership, Ends, and Executive Limitation Review

- GP-6 Policy title: Code of Conduct read aloud by April Flanders and Paul Fox

ACTION: April Flanders moves to reaffirm commitment to GP-6 Code of Conduct (Laura Fonseca seconded) - MOTION CARRIED 6-0

Committee Reports

Strategic Fundraising, Recruiting, Community Building:

- April Flanders shared new materials she has worked on this month: poster, brochure, rack card

Executive Reports

Chairs

- Charlene - did walkthrough & made suggestions for Open House (signage/display of SPARKS material & student work)
- Board recruitment discussion for future

Secretary Report

- Laura made temporary door signs for Open House tours

Treasurer Report

- State budget holdup

Director's Report

- Enrollment report - enrollment form has gone out
- Created shareable form for locations for leaving recruitment materials
- Title 1 Monitoring Visit review
 - Findings - family engagement & school-wide plan improvement
 - Corrections - documentation
- Promotion materials & radio spots w/ parent quotes
- Boone Chamber discussion
- Ray Russell visit March 6th at 10am
- Went over revised policy for re-enrollment of current students

Revision:

Re-Enrollment of Currently Enrolled Students

In January of each year, parents/guardians of students are asked to complete a TRCS Letter of Intent to Re-Enroll in order to determine whether or not the student intends to return to TRCS the

following fall. This helps the school to determine how many spots may be available for new students.

ACTION: April Flanders moves to approve change to policy for re-enrollment of currently enrolled students with friendly amendments (Paul Fox seconded) - MOTION CARRIED 6-0

- Reviewed changes/amendments for annual general lottery

ACTION: Dawn Schumate moves to approve updates to policy for general lottery with amendments (April Flanders seconded) - MOTION CARRIED 6-0

- Discussed NC ACCESS Grant progress

ADJOURN

- Rose Mary moved to adjourn the meeting; seconded April – PASSED by consent
 - January 27th, 2020 TRCS Board of Directors meeting adjourned at 7:38pm
 - Moved to Executive Session

BOARD MEETING BULLET POINTS for newsletter

- During the 2/24/20 meeting, the Board took steps to prepare for Open House visits and tours in March and April, such as walkthroughs and helping make signage.
- Reviewed policies for re-enrollment and results of Title 1 monitoring visit.
- Distributed recruitment materials to put up around town, such as posters, cards, & booklets. The location spreadsheet can be [found here](#); if you have an idea for a location to place TRCS materials please add it to the list!

Send to: Kelly Snider - art teacher - kellysnider@tworiverscommunityschool.net