

MINUTES – March 23, 2015 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Lynnwood Brown, Harrison Sterne, David Rizor, Shari Williamson, Bryan Martin, Lindsay Carroll, Sallie Arnold, Stephanie Troutman, Hannah Reader, Paulette Marty

CALL TO ORDER

- Meeting called to order by Shari at 5:45 p.m.
- Quorum established with 5 voting members present at call to order

MISSION STATEMENT

- Mission statement read by Lynnwood

APPROVAL OF MARCH 23, 2015 BOD MEETING AGENDA

ACTION: Lynnwood moved to approve tonight's meeting agenda (*attached to these minutes as Exhibit A*); Stephanie seconded – PASSED by consent

APPROVAL OF FEBRUARY 23, 2015 BOD MEETING MINUTES

- Motion to approve meeting agenda was seconded by Hannah

ACTION: Lynnwood moved to approve February 23, 2015 minutes with above change; seconded by Stephanie – PASSED by consent

CONFLICTS OF INTEREST

- None

PUBLIC COMMENTS

- No public comment

GOVERNANCE POLICIES

- EL-7, -8; GP-6
 - Read by Harrison, Hannah, Lynwood

ACTION: Lynnwood moved to re-commit to the above governance policies; seconded by Paulette – PASSED by consent

EXECUTIVE REPORTS

- PTO
 - Allison Jennings spoke about the struggles the PTO is going through, particularly recruiting engaged members
 - Concerns about getting new PTO officers
 - Harrison suggested that the Board needs to provide some kind of support to PTO
 - Discussions about relationship possibilities between the future Development Director and the PTO
 - Allison suggested that Volgistics could be used to keep track of whether parents volunteer as required
 - Suggested that each class needs representative on the PTO
 - In the past there has been a Board representative on the PTO – Board needs to consider doing this again
- Director's Report (*attached to these minutes as Exhibit B*)
 - David attended a Director's meeting in Asheville – much was discussed about lottery
 - If you have siblings, you put them on the same card, but there is only one card
 - If pulled, all kids get in, even if it puts a grade over capacity
 - Policy Committee needs to make proposed adjustments to the policy and have them ready for the Board meeting next month

- Enrollment
 - 3rd grade enrollment is currently at 17, not 18
 - David will look back over to confirm these numbers
 - Since last meeting 3 students left TRCS (two moved, one being home-schooled with younger sibling)
 - Talk of some students not returning next year
 - We need to do a better job of addressing the reasons for attrition at the Board level and discussing how we can address those concerns
 - We are working with ASU on improving math scores; in-house efforts on reading
 - The mClass (this is 3rd year) is designed to, at least on some level, assess whether students are making progress
 - Board is looking for ways that data can be presented so the Board can understand how students are progressing
 - Sallie says our students are shining at Watauga High School – she is working on getting more thorough data about our students’ performance at Watauga High
 - Sallie suggested that each class have a Board member who meets with the parents periodically to get input
 - Next meeting David will bring data on who is not returning and why
- Long-term substitute position has been offered to someone after interviews
 - Will be discussed in executive session
- Meeting again with Doc Klein on April 8th
- Chairs
 - Shari got a new job at ASU and will not be able to stay on as Chair next year
- Treasurer
 - Budget Transfers – Request for Authorization (*attached to these minutes as Exhibit C*)

ACTION: Lynnwood moved to approve the Budget Transfers in Exhibit C; seconded by Paulette – PASSED by consent

- David thinks we should strike math curriculum from priorities

COMMITTEE REPORTS

- Policy Committee
 - Needs to look at maternity leave policy and the extra 5 days issue
 - Needs to update the lottery policy before next meeting, for board approval
- HR Committee
- New School Committee
 - Update (*attached to these minutes as Exhibit D*)
 - Meeting coming up on 30th with professional fundraising team

- Development Committee
 - Development Officer Notes (*attached to these meetings as Exhibit E*)
 - Setting goals/expectations for future Development Director
 - Hannah and Lynnwood spoke with former Evergreen Development Director – job duties overlapped with a lot of needs we have at TRCS (i.e. volunteer coordination, marketing, event coordination)
 - Hannah and Lynnwood came away from this call believing that our idea for a Development Director is not unrealistic
 - Next step is to get the job description together

- School Leadership
 - We have 8 board members, should have 11
 - We each need to be thinking about our contacts/relationships/organizational involvement to seek out board members

- Technology Committee

DECISIONS AND APPROVALS

ACTION: Lynnwood moved to approve a contract for a long-term substitute; seconded by Hannah – PASSED by consent after coming out of executive session

- Harrison moved to go into Executive Session; seconded by Lynnwood - PASSED by consent

- Discussed goals for the legacy fund as community meeting approaches
 - 100% participation
 - What is the pitch
 - Support for math resources
 - Potential curriculum coach

- Lynnwood moved to adjourn the meeting; Hannah seconded – PASSED by consent

- March 23, 2015 TRCS Board of Directors meeting adjourned at 8:50 p.m.