

MINUTES –March 25, 2019 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Lindsay Masland, Charlene Grasinger, Laura Mallard, Jessica Janc, Paul Fox, Rosemary Webb, Zack Green, Laura Fonseca, Dief Alexander

Non-Voting Members Present: David Rizor, Vicki Krueger, Natalie Oransky

Members Not Present: N/A

CALL TO ORDER

- Meeting called to order by Jessica at 5:57 p.m.
- Quorum established with 9 voting members present at call to order

MISSION STATEMENT

- Mission statement read by Paul Fox

APPROVAL OF March 25, 2019 BOD MEETING AGENDA

ACTION: Rosemary moved to approve today's meeting agenda Paul seconded – MOTION CARRIED: 9-0

APPROVAL OF February 28, 2019 BOD MEETING MINUTES

ACTION: Rosemary moved to approve February 28, 2019 meeting minutes; Laura F. seconded – MOTION CARRIED: 9-0

CONFLICTS OF INTEREST

- None

GOVERNANCE PROCESS POLICIES

GP-9 POLICY TITLE: Financial Disclosure

Read by Rosemary and Paul

Public Comment-Vicki Krueger

Third year with a part-time assistant and would really love to have a full-time assistant. Needs a full-time person and ask the board to look into and find money somewhere to support that.

Vicki would like to be a part of the 15 year celebration of TRCS.

Garden coordinator names Olivia-sent out a sign-up sheet for seeds and wants money for it.

EXECUTIVE REPORTS

- **Vice-Chair**
 - N/A
- **Secretary**
- **Finance/Treasurer**
 - Balance of funding from the previous meeting
 - Things are looking a little better than last month with Acadia
 - Looking into budgeting for technology for the teachers and getting updated computers. Start budgeting for every 3-4 years for computers for teachers.
 - Big picture money discussions for replacement.
- **Director's Report**
 - Grades 5-8
 - Audit Renewal
 - Renewal of our federal grant with Acadia
 - Renewal of Insurance and the price is going up \$1400, added cyber insurance.

ACTION: – Paul moved to approve the renewal of the audit, federal grant, and insurance contracts, Zack seconded MOTION CARRIED: 8-0

- Will Scott Lease & Carroll Company Lease

ACTION: – Charlene moved to approve the extension of the Will Scott Lease for 3 years, Paul seconded MOTION CARRIED: 8-0

- Open houses have had 4 families each time. Dr. Rizor has a plan in place to continue communication
- Current Enrollment= 165

- **Chair**
 - Otter Dash-50 people signed up

COMMITTEE REPORTS

- **Academic Standards**-Parents survey went out and the response was low. Current response is at 51 which isn't complete data and hard to run reports on. Idea of having

room parents contact the other parents for the survey. **Classrooms that achieve 80% get a cookie surprise if data is in by Mon April 1.**

- **Strategic Planning**-Wants to have a meeting scheduled with teachers and board members
Natalie and Jessica have been working on a letter for an annual letter and catering it towards the 15 years celebration. Wants to have inserts about what kids are doing.
- **Policy Committee**- Priority to have the policies review with in the next 60 days and then having the lawyer to help finalize it at the next board meeting determine what we should budget for in the coming months. No response from Jenna.
Grievance Policy-Lawyer to help create for the next school year
- **EC and Human Resources**-N/A

OTHER DECISIONS/APPROVALS/UPDATES

ADJOURN

- Rosemary moved to adjourn the meeting; seconded Laura F. – PASSED by consent
 - March 25, 2019 TRCS Board of Directors meeting adjourned at 7:15 p.m.
 - Moved to Executive Session