

MINUTES – April 27, 2015 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Lynnwood Brown, Harrison Sterne, David Rizer, Shari Williamson, Bryan Martin, Sallie Arnold, Hannah Reader, Vachel Miller, Paulette Marty

CALL TO ORDER

- Meeting called to order by Shari at 5:40 p.m.
- Quorum established with 6 voting members present at call to order

MISSION STATEMENT

- Mission statement read by Shari

APPROVAL OF APRIL 27, 2015 BOD MEETING AGENDA

ACTION: Paulette moved to approve tonight's meeting agenda (*attached to these minutes as Exhibit A*); Hannah seconded – PASSED by consent

APPROVAL OF MARCH 23, 2015 BOD MEETING MINUTES

ACTION: Lynnwood moved to approve March 23, 2015 minutes with above change; seconded by Vachel – PASSED by consent

CONFLICTS OF INTEREST

- None

PUBLIC COMMENTS

- No public comment

GOVERNANCE POLICIES

- GP-7, -8
 - Read by Hannah, Harrison

ACTION: Paulette moved to re-commit to the above governance policies; seconded by Hannah – PASSED by consent

LOTTERY

- Prospective students are assigned numbers – names no longer used for privacy reasons
- David recorded the numbers pulled and the order in which they were pulled by the Board
- We have open slots in 4th and 8th grade
- Enrollment currently ends 20 days into semester, though we have discussed the possibility of changing that policy to allow later enrollment
 - David suggests no later than January

EXECUTIVE REPORTS

- Director's Report (*attached to these minutes as Exhibit B*)
 - Teacher appreciation week is next week
 - Discussed what we can do for the teachers – Sally suggested small gift certificates to Boone Saloon, where many teachers go on Fridays after work
 - No donations to scholarships, but demand is there with students/families applying for field trip expense assistance – we need to get this line funded
 - Currently, \$225 is needed for 8th graders attending Buffalo Cove

ACTION: Lynnwood moved to approve contracts for

**long-term 6th grade substitute and COTA position;
seconded by Hannah – PASSED by consent**

- Treasurer
 - Budget Transfers – Request for Authorization (*attached to these minutes as Exhibit C*)

**ACTION: Paulette moved to approve the Budget
Transfers in Exhibit C; seconded by Hannah –
PASSED by consent**

- David and Harrison did a frame-up (spreadsheet summary) of issues to resolve to balance budget (*attached to these minutes as Exhibit D*)
 - We need to make cuts somewhere

COMMITTEE REPORTS

- New School Committee
 - Whitney Jones gave us a contract proposal
 - David estimates July or August before we have a Development Director hired
 - Some feeling among board members that we need to have the Development Director on board before engaging Whitney Jones

**ACTION: Paulette moved to approve the contract proposal
from Whitney Jones; seconded by Hannah –
tabled until next month**

- School Leadership
 - We will soon have 5 open Board slots – everyone needs to be bringing people to the table
- Development Committee
 - Finalizing job description

**ACTION: Hannah moved to approve the job description for
Development Director; seconded by Paulette –
PASSED by consent**

DECISIONS AND APPROVALS

- For consent agenda:
 - Acadia contract for grant writing services
 - Petway Mills & Pearson contract for audit services
 - Approval of Acadia quarterly IRS reports

ACTION: Lynnwood moved to approve the consent agenda items; seconded by Paulette – PASSED by consent

- Paulette moved to go into Executive Session; seconded by Lynnwood - PASSED by consent
- Paulette moved to invite David into Executive Session; seconded by Lynnwood – PASSED by consent

- Lynnwood moved to adjourn the meeting; Hannah seconded – PASSED by consent

- April 27, 2015 TRCS Board of Directors meeting adjourned at 9:24 p.m.