

## **MINUTES – May 27, 2015 - TRCS Board of Directors Meeting**

**Mission Statement:** We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

**Members Present:** Lynnwood Brown, Harrison Sterne, David Rizer, Shari Williamson, Bryan Martin, Hannah Reader, Lindsay Carroll, Paulette Marty, Sallie Arnold

### CALL TO ORDER

- Meeting called to order by Shari at 5:40 p.m.
- Quorum established with 6 voting members present at call to order

### MISSION STATEMENT

- Mission statement read by Harrison

### APPROVAL OF MAY 27, 2015 BOD MEETING AGENDA

**ACTION: Lynnwood moved to approve tonight's meeting agenda (*attached to these minutes as Exhibit A*); Hannah seconded – PASSED by consent**

### APPROVAL OF APRIL 27, 2015 BOD MEETING MINUTES

**ACTION: Lynnwood moved to approve April 27, 2015 minutes with above change; seconded by Paulette – PASSED by consent**

## CONFLICTS OF INTEREST

- None

## PUBLIC COMMENTS

- No public comment

## GOVERNANCE POLICIES

- EL-9, -10
  - Read by Lynnwood

**ACTION: Lynnwood moved to re-commit to the above governance policies; seconded by Harrison – PASSED by consent**

## EXECUTIVE REPORTS

- Chair
  - Still nailing down retreat dates and agenda
- Director's Report (*attached to these minutes as Exhibit B*)
  - Buffalo Cover price has increased by about \$2000 for the year
  - Doc Klein expects to have a plan together by the end of June
  - 38 students graduated from Two Rivers who would have graduated in 2014 if graduated on time - 30 graduated, 2 dropped out, 1 is still registered, 2 transferred, 2 did not enroll, 1 homeschooled
    - 19 of 30 graduates were in the top half of their class
    - Sallie received feedback from WHS's transition person who said our students are doing a really good job
  - DPI – performance feedback
    - We need a better mechanism for regularly evaluating whether we are getting the most out of our contracts with our vendors
    - We need a mechanism for monitoring attrition
  - In an effort to balance our budget, considering replacing two full-time aides who are leaving with two part-time aides
    - Sallie noted that part-time people are transient
    - Lindsay noted that having an assistant helps retain teachers, and students
  - 9-11am – June 11<sup>th</sup> is 8<sup>th</sup>-grade graduation
  - Development Director search
    - Applications are coming in, closes the 12<sup>th</sup>

- Treasurer
  - On our budget (\$40,000) with Lawrence Group, we are about \$27K in
  - Budget Transfers – Request for Authorization (*attached to these minutes as Exhibit C*)
    - Watauga County has only paid us about 50% - they typically mail it June 30<sup>th</sup>

**ACTION: Hannah moved to approve the Budget Transfers in Exhibit C; seconded by Lynnwood – PASSED by consent**

- L4 Budget – proposed for next year (*attached to these minutes as Exhibit D*)
  - The additional \$2K (appx.) we'll need to fit in
  - Specifics as to fundraising revenues and expenses that net to zero are not detailed on here
  - We are again looking at a budget that does not add to reserves, which Lynnwood notes is not sustainable

**ACTION: Lynnwood moved to approve the L4 budget for 2015-2016 in Exhibit D; seconded by Paulette – PASSED by consent**

#### COMMITTEE REPORTS

- School Leadership
  - Jason White is up for vote as new Board member
  - Laura is here today and has an interest, and two others have expressed interest
  - Sallie noted that we are losing some parents whose youngest are graduating 8<sup>th</sup> grade, and the Board might want to thank these parents

#### DECISIONS AND APPROVALS

**ACTION: Lynnwood moved to approve the staff contracts; seconded by Paulette – PASSED by consent (at conclusion of executive session)**

- Lynnwood moved to go into Executive Session; seconded by Paulette - PASSED by consent
- After coming out of executive session:

**ACTION: Lynnwood moved to approve new contracts for Tina and David; seconded by Paulette – PASSED by consent (at conclusion of second executive session, and, for Tina, pending receipt of recommendation from Gary Childers)**

- Lynnwood moved to go back into Executive Session; seconded by Hannah – PASSED by consent
- Lynnwood moved to adjourn the meeting; Hannah seconded – PASSED by consent
- May 27, 2015 TRCS Board of Directors meeting adjourned at 8:10 p.m.