

MINUTES – July 25, 2014 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Lynwood Brown, Harrison Sterne, Jessica Gilway, David Rizor, Hannah Reeder, Shari Williamson, Sallie Arnold, Bryan Martin, Vachel Miller, Stephanie Troutman, Linda McCalister, Paulette Marty

CALL TO ORDER

- Meeting called to order by Shari at 2:23 p.m.
- Quorum established with 9 voting members present at call to order

MISSION STATEMENT

- Mission statement read by Lynwood

APPROVAL OF MAY 28, 2014 BOD MEETING AGENDA

ACTION: Paulette moved to approve tonight's meeting agenda (*attached to these minutes as Exhibit A*); Hannah seconded – *PASSED* without objection

CONFLICTS OF INTEREST

- No conflicts of interest

APPROVAL OF JUNE 23, 2014 BOD MEETING MINUTES

ACTION: Lynwood moved to approve June 23, 2014; seconded by Hannah – *PASSED* without objection

COMMITTEE REPORTS

- Finance Committee
 - Executive Summary of Budget Transfers (*attached to these minutes as Exhibit B*)
 - Budget Transfers – Request for Authorization (*attached to these minutes as Exhibit C*)
 - Items For Board Awareness (*attached to these minutes as Exhibit D*)
 - Construction Summary (*attached to these minutes as Exhibit E*)

ACTION: Paulette moved to increase the allocation for facility update costs to \$35,800; seconded by Stephanie

After discussion, the motion was re-stated by Paulette to read as follows:

As detailed in the Construction Summary, *Exhibit E*, to increase the total allocation for facility update costs to \$35,800 from \$35,000; seconded by Hannah – *PASSED* without objection

ACTION: Lynwood moved to approve the Budget Transfers in *Exhibit C*; seconded by Paulette – *PASSED* without objection

ACTION: Paulette moved to approve a contingency of up to and additonal \$5,000 for the Construction Project; seconded by Lynwood – *PASSED* without objection

PUBLIC COMMENTS

- No public comments

DIRECTOR'S REPORT (attached to these minutes as Exhibit F)

- We are up for charter renewal this year – everything is being reviewed and the Office of Charter Schools will make a recommendation, likely for 10 years, and send it to the Charter School Advisory Board
- Academic Standards met with Doc Kline to help us evaluate EL/academic plan decisions

ACTION: Hannah moved to approve the Staff and Parent Handbook for the 2014/2015 academic year; seconded by Paulette – *PASSED* without objection

COMMITTEE REPORTS

- Building and Grounds Committee
 - Minimal additional work required for two bathrooms to make them ADA compliant
 - EC space being adjusted slightly from the plans out of necessity
- Academic Standards Committee
 - As discussed in Director's Report
- Policy Committee
 - Committee has organized and integrated the policies, and they are ready to be reviewed by the Board
 - Once Board makes suggestions, Committee will make the changes and get a final version of the whole set of policies for final approval
 - 100 Series – Board Policies (Shari and Stephanie will review in detail)
 - 200 Series – Personnel Policies (Paulette and Vachel will review in detail)
 - 300 Series – Student Policies (David and Linda will review in detail)
 - 400 Series – Operations Policies (Harrison and Hannah will review in detail)
 - 500 Series – Technology Policies (Lynwood and Bryan will review in detail)

DECISIONS AND APPROVALS

ACTION: Lynwood moved that the Al Lewis contract that includes \$6,000 for the main building interior remodel and \$16,500 for the upper lot grading and drainage, for a total of \$22,500, be approved; seconded by Stephanie – *PASSED* without objection

Note: the Executive Committee got 3 bids for this project and chose Al Lewis's bid

ACTION: Paulette moved to approve the Carroll Leathersgoods lease of upper lot; seconded by Lynwood – *PASSED* without objection

Note: increase of \$200 per month

ACTION: Lynwood moved to approve the contract with Doc Kline for up to \$10,000 for a year-long facilitation process regarding our EL decision to come; seconded by Paulette

Lynwood withdraws motion

Harrison moved that the Board approve up to \$10,000 for Doc Kline EL support transition contract, pending Director recommendation; seconded by Paulette – *PASSED* without objection

MOTIONS TO BE DISCUSSED IN EXECUTIVE SESSION

ACTION: Lynwood moved to approved Tina Rizer's contract; seconded by Vachel – *PASSED* without objection, after Executive Session concluded

ACTION: Vachel moved to approve David Rizer's contract –

***PASSED* without objection, after Executive Session concluded**

ACTION: Hannah moved to go into Executive Session; seconded by Paulette – *PASSED* without objection

ACTION: Lynwood moved that we invite Jessica into Executive Session; seconded by Vachel – *PASSED* without objection

- July 25, 2014 TRCS Board of Directors meeting adjourned at 4:01 p.m.