

**MINUTES - July 27th 2020 - TRCS Board of Directors Meeting
Regular Monthly Meeting - Virtual meeting over Zoom**

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance their natural learning power.

Members Present: April Flanders, Paul Fox, Laura Fonseca, Rose Mary Webb, Melissa Thomas, Kristine Martin

Virtually present: all

Non-Voting Members Present: Austin Pack, Natalie Oranski (Director)

Members Not Present: Zack Green (leave of absence)

Guests: Rachel Witmer, Missy Thomas, Kristine Martin, Tara, Megan Ellis

CALL TO ORDER

- Meeting called to order by Rose Mary at 5:33pm
- Quorum established with 5 voting members present at the call to order

MISSION STATEMENT

- Reading of the Mission statement by Rose Mary Webb

ACTION: April Flanders motions to approve agenda for tonight (Laura Fonseca seconded) - MOTION CARRIED 5-0

ACTION: Paul Fox motions to approve minutes from last meeting (April Flanders seconded) - MOTION CARRIED 5-0

Conflicts of Interest

- none brought forward

Committee, Executive and Director Reports:

Chair Reports - Rose Mary

- n/a (Thank you Natalie for keeping back to school options organized and compassionate)

Vice Chair Reports - n/a

Secretary Report - Laura

- n/a (Will talk with Natalie about updating website with back to school plans and other info)

Treasurer Report - April

- April recapped webinar she and Natalie attended about effective Board governance
- Suggested refining and redefining committees and goals of committees
- Will write job descriptions for each chair position (based on descriptions in bylaws) and put into a shared document before next board meeting
- Discussed budget updates for end of year (surplus)

Director's Report

- Reviewed enrollment prediction
- Has had serious interest from 6 families (and many phone calls with inquiries)
- Discussed remote and in person options and interest
- Discussed what to do if Watauga decides to go remote
- Discussed staff and family comfort level with both 100% online and hybrid options

ACTION: April Flanders motions to make a calendar change to begin first day of school on August 24th (Paul Fox seconded) - MOTION CARRIED 5-0

Director's Report Continued

- Staff handbook sent out with state guidance
- How to handle leave days for teachers who are sick
- Discussed Access Grant progress/plans (technology funding is priority)
- Moving furniture and storage
- Professional development plans during teacher workdays
- Needs pot of money that can be spent for cleaning, deploying ipads, other misc COVID-related expenses

ACTION: April Flanders motions to amend the budget to include \$10,000 for COVID-related expenses for Natalie to use as needed (Paul Fox seconded) - MOTION CARRIED 5-0

Director's Report Continued

- WillScot saga close to resolution
- Carol Company - rent increase (April will talk to owner about it)

Staff Reports

- None

August 10th meeting is mini-retreat and next board meeting

ADJOURN

- Paul Fox moved to adjourn the meeting; seconded April Flanders – PASSED by consent
 - June 29th 2020 TRCS Board of Directors meeting adjourned at 7:11pm
 - Moved to Executive Session

Retreat Date: August 10th

Next regular meeting: August 10th