

MINUTES – August 25, 2014 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Lynwood Brown, Harrison Sterne, David Rizor, Hannah Reeder, Shari Williamson, Sallie Arnold, Bryan Martin, Vachel Miller, Stephanie Troutman

CALL TO ORDER

- Meeting called to order by Shari at 5:41 p.m.
- Quorum established with 9 voting members present at call to order

MISSION STATEMENT

- Mission statement read by Harrison

APPROVAL OF AUGUST 25, 2014 BOD MEETING AGENDA

- Change proposed agenda to remove student's name
- Change proposed agenda to show that Liz Rose is not coming in for public comment

ACTION: Lynwood moved to approve tonight's meeting agenda with above changes (*attached to these minutes as Exhibit A*); Vachel seconded – PASSED by consent

APPROVAL OF JULY 25, 2014 BOD MEETING MINUTES

ACTION: Vachel moved to approve June 23, 2014; seconded by Hannah – PASSED by consent

CONFLICTS OF INTEREST

- No conflicts of interest

PUBLIC COMMENTS

- No public comment

GOVERNANCE POLICIES

- GP 1; BDL 1, 2, 3 and 4; EL 2
 - Read allowed by Sally and Hannah

ACTION: Lynwood moved to re-commit to the above governance policies; seconded by Vachel – PASSED by consent

EXECUTIVE REPORTS

- Expectations of ourselves as a Board discussed
 - Be present and on time to meetings; communicate with Chair if you cannot
 - Do homework prior to Board meetings
 - Be respectful of others' opinions
 - Represent the school within the community
 - Maintain confidentiality
- Expectations David has of the Board discussed
 - Communication – don't let parents circumvent school processes and seek help directly from Board members
 - Awareness of Director's roles and time constraints
- Expectations Board has of David discussed
 - Push back on boundaries
 - Respond timely to inquiries, even if to say there will be a delay in getting a full response
- Committee Expectations
 - Fill out Committee report and submit to Shari at conclusion of each meeting (*attached to these minutes as Exhibit B*)
 - Lynwood suggested that we add something to this report form that allows each committee to make clear the elements of decisions needed from the Board
 - Committee goals spreadsheet (*attached to these minutes as Exhibit C*)
 - Shari needs each committee to meet prior to the 15th of the month so she can

incorporate the results into the upcoming Board meeting

- Executive Committee report created by Shari and provided in Board packet to keep the Board in the loop (*attached to these minutes as Exhibit D*)
- Treasurer's Report
 - Board approval and authorization on bank accounts (*attached to these minutes as Exhibit E*)
 - Construction Summary (*attached to these minutes as Exhibit F*)
 - Budget Transfers (*attached to these minutes as Exhibit G*)
 - Salaries and benefits lines should be removed
 - State legislature now says we need to keep \$50,000 in reserve, so we need to figure out how we are going to address that

ACTION: Harrison moved to close out accounts 9035 and 7717 as they are no longer necessary, and remaining balances to be transferred to Operating Account #0008 (Exhibit E); Lynwood seconded – PASSED by consent

ACTION: Harrison moved to modify account access as described in Exhibit E; seconded by Lynwood – PASSED by consent

ACTION: Vachel moved to approve the budget transfers in Exhibit G, removing the salaries and benefits lines; seconded by Lynwood; PASSED by consent

- Director's Report (*attached to these minutes as Exhibit H*)

COMMITTEE REPORTS

- Policy Committee
 - Board members have reviewed new policy series and made suggested changes to the final version
 - Everyone will let Bryan know where to find their changes
 - Policy committee will review these suggested changes and present the final version they suggest for each series at the next board meeting

DECISIONS AND APPROVALS

ACTION: Hannah moved to approve the final contract for Al Lewis; seconded by Lynwood seconded – PASSED by consent

ACTION: Vachel moved to approve Gary Childers contract, up to 30 hours at \$40/hour; seconded by Harrison – PASSED by consent

Note: Vachel and Hannah, in their roles with the HR Committee, will represent the Board's role as Childers' supervisor

ACTION: Lynwood moved to approve the OT and COTA contracts for Cheryl Foster and Renee Brown, respectively, as recommended by the Director and as budgeted; seconded by Vachel – PASSED by consent

- Spanish teacher situation getting sent back to HR to determine how benefits work for a half-time employee

EXECUTIVE SESSION

- Vachel moved that we go into executive session; seconded by Lynwood – PASSED by consent
- Hannah moved to invite David into executive session; seconded by Lynwood – PASSED by consent
- August 25, 2014 TRCS Board of Directors meeting adjourned at 8:03 p.m.