

MINUTES – August 27, 2018 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Lindsay Masland, Zack Green, Charlene Grasinger, Laura Mallard, Jessica Janc, Laura Parks, Paul Fox, Dief Alexander, Rosemary Webb

Non-Voting Members Present: David Rizor, Vicki Krueger, Natalie Oransky

Members Not Present: N/A

CALL TO ORDER

- Meeting called to order by Laura at 5:40 p.m.
- Quorum established with voting members present at call to order

MISSION STATEMENT

- Mission statement read by Laura Mallard

APPROVAL OF August 27, 2018 BOD MEETING AGENDA

ACTION: Lindsay moved to approve today's meeting agenda Jessica seconded – MOTION CARRIED: 9-0

APPROVAL OF August 1, 2018 BOD MEETING MINUTES

ACTION: Lindsay moved to approve August 27, 2018 meeting minutes; Jessica seconded – MOTION CARRIED: 9-0

CONFLICTS OF INTEREST

- None

GOVERNANCE PROCESS POLICIES

- BDL 4 Policy Title
 - Read by Natalie

ACTION: Jessica moved to re-commit to the above BDL policies; seconded by Charlene– MOTION CARRIED: 9-0

EXECUTIVE REPORTS

Approval of new Executive Officers

- Zach Green-Treasurer (interim)
- Charlene Greasinger-Secretary
- Jessica Janc-Vice Chair
- Laura Mallard-Chair

ACTION: Lindsay moved to authorize to approved the Executive Board Officers seconded by Rosemary– MOTION CARRIED: 9-0

- Director's Report
 - Enrollment at **166** below budgeted amount with 5-8% less
 - Brainstorming of ways to create retention and recruitment
 - Dr. Rizor to call families that have left to figure out why
 - Employment Contracts to sign
 - Liz Peter K-aide, Re-sign Beth Vossen, Heather Tweedie-OT and Yolanda Orellana-2nd Grade aide and after school leader
 - Blue Ridge Women in Agriculture will provide matching funds of a grant for \$600 for a garden manage (Olivia Maran)-Paul Fox will talk to Courtney Baines
 - Buffalo Cove Contract-Cost of the trip is \$1,000 higher than normal
 - All About Women Magazine-TRCS Advertisement in the magazine
 - Board Members have to sign all confidentiality agreements
 - Add to the policy committee to look at confidentiality paperwork
- Chair
 - BOD expectations review-Come to all of the board meetings and communicate if you can't make it. Look over the board agenda and minutes before the meeting
 - BOD Communication-Be sure to use your official board email for all communication to protect ourselves. Add non-voting members to the emails
- Vice-Chair
 - New Board Member Orientation is being voted on and will occur soon

- Secretary
Working through the minutes and contacting
- Finance/Treasurer
 - Adjusting for enrollment-we should come out \$15,000 in the good
 - Last budget didn't include the salary for the OT
 - Budget Surplus Estimate-**\$30,000 positive**
 - Adjustments will be made for increase salaries and retirement

ACTION: Paul moved to approved budget transfers seconded by Rosemary– MOTION CARRIED: 9-0

COMMITTEE REPORTS

- Divided the Board into the committees to begin the discussion about what the committees needs to be working on for the year.

OTHER DECISIONS/APPROVALS/UPDATES

- Open House- Sept 12, 5:15
- PTO Potluck-Sept 7
- Campus Clean Up
- Fall Community Meeting- Scheduled for October 22 4:30-6:00, followed by BOD meeting 6:00-8:00
- Concern with the makeup of the board=lots of members are from ASU and we need to be aware of the things that might offend the community.
- Newsletter (Community Current) is in the works and will announce the board meetings and how they can be involved

ADJOURN

- Zack moved to adjourn the meeting; Jessica seconded – PASSED by consent
 - August 27, 2018 TRCS Board of Directors meeting adjourned at 7:34 p.m.