

## **MINUTES – September 22, 2018 - TRCS Board of Directors Meeting**

**Mission Statement:** We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

**Members Present:** Lindsay Masland, Charlene Grasinger, Laura Mallard, Jessica Janc, Paul Fox, Rosemary Webb

**Non-Voting Members Present:** David Rizor, Vicki Krueger, Natalie Oransky

**Members Not Present:** Zack Green, Laura Parks, Dief Alexander

### CALL TO ORDER

- Meeting called to order by Laura at 5:40 p.m.
- Quorum established with 6 voting members present at call to order

### MISSION STATEMENT

- Mission statement read by Laura Mallard

### APPROVAL OF September 22, 2018 BOD MEETING AGENDA

**ACTION: Rosemary moved to approve today's meeting agenda Lindsay seconded – MOTION CARRIED: 6-0**

### APPROVAL OF August 27, 2018 BOD MEETING MINUTES

**ACTION: Rosemary moved to approve August 27, 2018 meeting minutes; Jessica seconded – MOTION CARRIED: 6-0**

### CONFLICTS OF INTEREST

- None

### GOVERNANCE PROCESS POLICIES

- GP-2, 3 Policy Title Governing Style

- Read by Laura and Paul

Discussion on self-monitoring for the board activity and discipline to policies. Jessica is going to do some research on self assessment tools.

**ACTION: Jessica moved to re-commit to the above  
BDL policies; seconded by Paul– MOTION  
CARRIED: 6-0**

#### EXECUTIVE REPORTS

- Chair
  - Otter Costume has been purchased and accepting donations
- Director's Report
  - Gathering info for check signing authorization
  - Created a process with Beth about notifying families
  - Enrollment still at **166** after 3 leaving and 3 coming
  - School Finance Presentation
    - Budget Breakdown needs to be approved once the numbers are adjusted

**ACTION: Paul moved to approved budget transfers seconded by  
Lindsay– MOTION CARRIED: 6-0**

- Vice-Chair
  - Board orientation
- Secretary
  - N/A
- Finance/Treasurer
  - Zack is absent
  - David is reporting

#### COMMITTEE REPORTS

- Academic Standards
  - 8th Grade math scores are trying to improve and that are supporting the current teacher to see how they can help
- Parent Surveys
  - Contribute questions to the survey Fall and Spring
  - Review and send out after the first report card. Add feedback by the next meeting
- New Board Orientation

- Went well and most members are all up to date
- Strategic Planning
  - Meet and talked about collecting data about why students come after Kindergarten. Why do people come here?
  - Might have ASU student write someone articles from what is going on at Two Rivers
  - PTO committee wants to go daycares and pre-k facilities
- Policy
  - Dief is working on revised forms
  - Working the 300 policies update
- EC and Human Resources
  - Working on processes and getting those approved (Jessica is taking the lead on this)

#### OTHER DECISIONS/APPROVALS/UPDATES

- Board Thank You for PTO
- BRWIA-still wants \$600 in matching funds, we probably can't do it
- Fall Community Meeting- Scheduled for October 22 5:00-6:00, followed by BOD meeting 6:00-8:00
  - The meeting is a drop in meeting

#### ADJOURN

- Charlene moved to adjourn the meeting; seconded Lindsay – PASSED by consent
  - September 22, 2018 TRCS Board of Directors meeting adjourned at 7:28 p.m.