

MINUTES – September 29, 2014 - TRCS Board of Directors Meeting

Mission Statement: We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

Members Present: Lynwood Brown, Harrison Sterne, David Rizor, Hannah Reeder, Shari Williamson, Sallie Arnold, Bryan Martin, Vachel Miller, Stephanie Troutman, Lindsay Carroll

CALL TO ORDER

- Meeting called to order by Shari at 5:39 p.m.
- Quorum established with 6 voting members present at call to order

MISSION STATEMENT

- Mission statement read by Bryan

APPROVAL OF SEPTEMBER 29, 2014 BOD MEETING AGENDA

ACTION: Paulette moved to approve tonight's meeting agenda with above changes (*attached to these minutes as Exhibit A*); Harrison seconded – PASSED by consent

APPROVAL OF AUGUST 25, 2014 BOD MEETING MINUTES

- Under executive reports on second page, change president to chair

ACTION: Vachel moved to approve August 25, 2014 minutes with above amendment; seconded by Hannah – PASSED by consent

CONFLICTS OF INTEREST

- Bryan represents, as attorney, a parent in a custody matter (child attends Two Rivers); will likely avoid this in the future

PUBLIC COMMENTS

- No public comment

GOVERNANCE POLICIES

- GP 2 and 3
 - Lynwood

ACTION: Paulette moved to re-commit to the above governance policies; seconded by Hannah – PASSED by consent

EXECUTIVE REPORTS

- Executive Committee – Meeting Minutes and Board Report (*attached to these minutes as Exhibit B*)
- Treasurer's Report
 - Budget Report (Condensed) (*attached to these minutes as Exhibit C*)
 - Budget Transfers – Request for Authorization (*attached to these minutes as Exhibit D*)
 - We essentially got a clean bill of health on our audit
 - We should keep an eye on the consequences of not having \$50,000 in reserve, because we do not right now have that in our reserve account
- Director's Report (*attached to these minutes as Exhibit E*)
 - School growth scores were released a couple of weeks ago, and we did not meet our growth target
 - As far as actual scores, we did well; as far as moving upward from previous results, we did not do as well
 - This is measured by class from one year to the next, regardless of a change in individual students in that class between years, so this can be misleading

- David suggests that what we need to look at is particular students or groups of students to see where we are not showing adequate growth
- We are still working with Dougnet to improve our wifi internet strength/speed
- David had a video conference with Expeditionary Learning, and he learned there is some expense associated with becoming certified
 - \$70,000-\$80,000 per year, average ongoing cost
 - Lynwood suggested that we need the breakdown of these figures to help us with our eventual decision regarding EL
- We are currently at 186 students, out of 198 capacity/target

COMMITTEE REPORTS

- Policy Committee
 - Meeting Minutes and Board Report (*attached to these minutes as Exhibit F*)
 - 100 series ready for approval (*attached to these minutes as Exhibit G*)

ACTION: Hannah moved to approve the 100 series in Exhibit G; seconded by Harrison; PASSED by consent

- HR Committee
 - Meeting Minutes and Board Report (*attached to these minutes as Exhibit H*)
 - Committee recommends that Spanish teacher get 50% of health insurance paid for, and 50% salaried contract instead of hourly
 - All teachers statewide received a raise this year, so the committee is looking at our salaries to see what we might need to do

ACTION: Vachel moved to approve the HR Committee recommendation that Spanish teacher be moved to 50% health insurance paid and 50% salaried contract; seconded by Lynwood; PASSED by consent

- New School Committee
 - Meeting Minutes and Board Report (*attached to these minutes as Exhibit I*)
 - \$18,000 is approved currently in budget for this first architect phase, though Harrison thinks that realistically this may wind up closer to \$40,000 for initial conceptual design work, which will help us put together a packet for fundraising
 - Committee has been meeting with the architect (Lawrence Group) and will continue to do so in furtherance of this goal
 - Concern expressed by Board that there is risk that we may not be able to increase enrollment as needed for the new school
 - Paulette suggested we need a person in charge of managing this project

ACTION: Lynwood moved to approve New School

Committee's recommendation to use the Lawrence Group, and authorize the Committee to negotiate a scope and contract for phase 1 with the Lawrence Group; seconded by Hannah; PASSED by consent

- Development Committee
 - Meeting Minutes and Board Report (*attached to these minutes as Exhibit J*)
 - Committee is considering alternatives/adjustments to the classroom sponsorship program, because it resulted in unequal funds among staff members, and we want to adequately recognize donors

ACTION: Lynwood moved to approve the idea of doing classroom sponsorships, but with money all going in the Legacy Fund, and each donor can "honor" a particular class with their donation; seconded by Vachel seconded – PASSED by consent

- Technology Committee
 - Went ahead with setting up student Gmail accounts, we set passwords for them with parents and teachers having access to the accounts
 - Committee thinks it would be a good idea to set up a separate sub-domain for student email accounts (i.e. joe_student@trcsstudents.org)

DECISIONS AND APPROVALS

ACTION: Lynwood moved to approve the budget transfers in Exhibit D, with a change of Spanish teacher proposed change to \$7,700 to include the HR recommended level of benefits; seconded by Paulette; PASSED by consent

- September 29, 2014 TRCS Board of Directors meeting adjourned at 8:00 p.m.