

## **MINUTES – November 27, 2017 - TRCS Board of Directors Meeting**

**Mission Statement:** We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

**Members Present:** Lindsay Masland, Bryan Martin, Jason White, Laura Mallard, Charlene Grasinger

**Non-Voting Members Present:** David Rizor, Natalie Oransky, Rachel Wood

**Members Not Present:** Jessica Janc, Karen Trefz

### CALL TO ORDER

- Meeting called to order by Lindsay at 5:36 p.m.
- Quorum established with 5 voting members present at call to order
- Since the last meeting, Alex Serrano and Jonathan Carpenter resigned from the Board, leaving us with 7 voting members

### MISSION STATEMENT

- Mission statement read by Laura

### CONFLICTS OF INTEREST

- None

### APPROVAL OF NOVEMBER 27, 2017 BOD MEETING AGENDA

**ACTION: Jason moved to approve today's meeting agenda  
(attached to these minutes as Exhibit A); Laura  
seconded – MOTION CARRIED: 5-0**

APPROVAL OF OCTOBER 30, 2017 BOD MEETING MINUTES

**ACTION: Laura moved to approve October 30, 2017 meeting minutes; Charlene seconded – MOTION CARRIED: 5-0**

PUBLIC COMMENTS

- None

COMMUNITY COORDINATOR

- Caroline Miller attended and introduced herself and her role
  - Caroline is going around to daycares and preschools to invite potential future TRCS students to Peace Feast
  - Keeping track of budget and what gets spent on Peace Feast
  - Has had good involvement from new parents at Peace Feast planning meetings
  - All money raised is going to 8<sup>th</sup> grade class trips
  - Started planning for Two Rivers Live
    - Center 45 is booked and paid for - Saturday, March 3<sup>rd</sup>
  - Caroline is working on starting a parent organization
  - May 19<sup>th</sup> is end of year picnic
  - Caroline has heard that parents feel bombarded with emails from a variety of schools sources (E-Newsletter, teacher communications, etc.)

EXECUTIVE REPORTS

- Chair
  - Lindsay and David met with Scott Elliott, who at the moment is not planning to attend a board meeting any longer, which is best for now
    - Scott still has some vague ideas on ways that WCS could work with TRCS
    - Scott mentioned that Parkway and Hardin Park are full, and that having a relationship with TRCS to take on some students from these areas would be helpful
  - Search for a new Treasurer
    - Charlene's father-in-law is a potential last resort
    - We need to get this position filled as soon as possible

- Director's Report (attached as *Exhibit B*)
  - Elaver family out for 11 days, must un-enroll and re-enroll

**ACTION: Lindsay moved to allow the Elaver family to re-enroll when they return from trip in January; Jason seconded – MOTION CARRIED: 5-0**

- A new procedure in place for thanking donors to make sure we do not miss anyone
- David would like us to consider setting up an endowment with the Watauga Community Foundation
  - Requires \$10,000, guarantees 5% return
    - We have \$30,000 in Legacy that is earning very little in interest
  - The idea is that you use the income from the endowment
  - We will discuss in more detail in January
- Scenarios for dealing with 4<sup>th</sup> grade enrollment conundrum
  - David thinks that the most practical option is to have two 4<sup>th</sup>/5<sup>th</sup> grade classrooms
  - Natalie wonders whether any changes would be worth the trouble they cause
  - Lindsay will email David about getting a group together to further analyze these scenarios
- We met our growth target this year and DPI sent us a certificate
- David asked his son in law to propose a new logo
- 171 students currently

#### GOVERNANCE PROCESS POLICIES

- BDL-5
  - Read by Jason

**ACTION: Bryan moved to re-commit to the above BDL policy; seconded by Jason – MOTION CARRIED: 5-0**

#### COMMITTEE REPORTS

- Policy Committee needs to re-organize and finish policy updates
- Building and Grounds Committee is looking at some new equipment that Austin needs for fitness – costs would be between \$100 and \$300
- Finance Committee – creating revenue and expense line for peace feast, adjusted state

revenue

- Current budget surplus is about \$70,000

**ACTION: Laura moved to approve budget transfers;  
seconded by Lindsay – MOTION CARRIED: 5-0**

#### BCBS LEADERSHIP ACADEMY

- Group had to identify the Big Question for BCBS Leadership Academy:
  - “How can we articulate identity?”
  - Action Plan was submitted, which is required to unlock the grant money
  - Potential Unique Identity Tagline – “Where Every Day is an Adventure”
    - Next step is to flesh out what “Adventure” means at our school

Bryan moved to go into Executive Session; Lindsay seconded – unanimously approved  
Lindsay moved to invite David into Executive Session; Bryan seconded – unanimously approved

**ACTION: Jason moved to approve second option  
bonuses for staff; seconded by Lindsay –  
MOTION CARRIED: 5-0**

#### ADJOURN

- Bryan moved to adjourn the meeting; Charlene seconded – PASSED by consent
  - November 27, 2017 TRCS Board of Directors meeting adjourned at 7:55 p.m.